

R&R CORPORATE SYSTEMS, INC.

1516 Capital Circle SE, Suite C-3
Tallahassee, Florida 32301
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Attachment # 5

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June 24, 2003

Hand Delivered

Ms. Sharon Johnson
Administrative Supervisor
Facilities Management Division
Leon County Courthouse
Tallahassee, FL 32301

Dear Ms. Johnson:

In accordance with Contract Agreement Number BC-07-10-01-33, we are requesting that the first option year, effective October 1, 2003, be granted for continuation of custodial services for the Leon County Courthouse. Additionally, we are requesting a three percent (3%) price increase for the third year of service to cover the costs associated with increases in various business expenses (supplies and worker's compensation, general liability, and auto insurances).

Your assistance in this matter is appreciated. Should you have any questions regarding this matter, please contact me at (850) 877-0302.

Sincerely,


Rose C. Rigby
President

